



Paint the Town

Candidate Application Instructions

Staples Economic Development Authority and our sponsors are proud to present the 2nd annual Paint the Town. Area volunteers will join together to revitalize homes throughout the Staples community, at no cost to the recipients.

Program Qualifications:

Homeowner(s) MUST meet **ALL** of the following:

- Meet Income Guidelines **AND**
- Live in the City of Staples **AND**
- Own & reside in the home you are applying to have painted **AND**
- Your home must be in NEED of paint.

see attached FAQ's for income guidelines

Application Deadline: June 1st

Late or incomplete applications will not be accepted.

This form may be downloaded at www.staples.govoffice.com.

For Assistance:

Please call (218)894-2550 or email: mradermacher@ci.staples.mn.us with questions.

If Your Home is Chosen For Evaluation:

Evaluations are conducted on all homes that qualify. This does not mean your home has been chosen for Paint the Town, it simply means your application has been accepted and you have moved on to the next step. You must be home when the paint evaluator visits.

Application Deadline is June 1st



S T A P L E S
E C O N O M I C
D E V E L O P M E N T
A U T H O R I T Y

Submit Applications

By Mail: SEDA, 122 6th St NE, Staples MN 56479

By Fax: (218)894-2550

By Email: mradermacher@ci.staples.mn.us



Paint the Town

CANDIDATE Application

Application Deadline: **June 1st**

Program Qualifications:

Homeowner(s) **MUST** meet ALL of the following:

- Meet Income Guidelines **AND**
- Live in the City of Staples **AND**
- Own & reside in the home you are applying to have painted **AND**
- Your home must be in NEED of paint.

** see FAQ's for income guidelines**

Incomplete applications will **NOT be accepted. Please make sure your application is complete before submitting for consideration.*

PLEASE PRINT CLEARLY

Homeowner Name	Birthdate	Age	Disabled?
Spouse Name	Birthdate	Age	Disabled?
Address	City	Zip	
Phone	Email		

Full Name of ALL OTHERS residing on the home:

Name	Relationship	Age	Disabled?
Name	Relationship	Age	Disabled?

Financial Information for ALL residents on a **MONTHLY Basis** (Section must be completed or application will NOT be accepted):

Social Security Income	\$ _____	House/Car Payments	\$ _____
Retirement Benefits	\$ _____	Utilities	\$ _____
Rental Income	\$ _____	Medical Expenses	\$ _____
Investment Income	\$ _____	Taxes	\$ _____
Other Income	\$ _____	Other	\$ _____
Total Monthly Income	\$ _____	Total Monthly Expenses	\$ _____

*Attach a separate sheet if necessary

Was your home built before 1978? Yes* No

*If yes, please read and sign the attached page about lead paint.

Where did you hear about the program? Radio Newspaper Friend Social Media
 Committee Member City Website Other: _____

My home is: One Story One & ½ Story 2 Story Mobile Home
AND Wood Siding Stucco Brick Vinyl Siding Metal/Aluminum Other _____

Painting needs (check all that apply): Entire House Trim Only Fence Detached Shed
 Garage Other _____

Are your home's worst paint problems visible from the street? Yes No
If not, where are they? Front Rear Side Other _____

Additional minor repairs or yard work needed before painting:

**PLEASE NOTE: Volunteers can only make minor repairs. Specific repairs to be made will be determined by the Paint the Town Evaluator & your team.*

Will restrooms facilities be available for volunteers? Yes No

I agree that pictures of my house may be taken for publicity purposes. Yes No

I agree to provide a testimonial/statement for publicity purposes. Yes No

Did you apply to have your home painted by Paint the Town in 2016? Yes No

Our volunteers appreciate help! (If you have family members, friends, neighbors, or an organization that might like to help with your project, please give us their names, phone numbers and email addresses.)

****IF your home is selected for EVALUATION you MUST be present to meet with the Evaluator (This does not necessarily mean you have been chosen for painting.) ****

IF YOUR HOUSE IS SELECTED TO BE PAINTED:

*You must be present when your home is being prepped and painted

*There could be pre-painting prep work done to your house prior to the paint day

IF YOUR HOUSE IS NOT SELECTED TO BE PAINTED:

Each year, we receive more applications than we have resources to paint, and unfortunately we cannot paint every home. We carefully consider each application based on family situation, need of paint, and our ability to complete the project. We regret that we cannot serve every applicant.

BY SIGNING BELOW, I AGREE: TO THE BEST OF MY KNOWLEDGE, THIS INFORMATION IS CORRECT. I UNDERSTAND THAT SUPERVISED VOLUNTEERS ARE PAINTING MY HOME, AND I WILL NOT HOLD THE SPONSORING AGENCIES OR THE VOLUNTEERS LIABLE FOR DAMAGES. I (WE) PLAN TO LIVE IN THIS HOME FOR SEVERAL MORE YEARS AND AGREE TO NOT SELL FOR AT LEAST 2 YEARS AFTER HAVING IT PAINTED, UNLESS THERE ARE CIRCUMSTANCES BEYOND OUR CONTROL.

Signature of Homeowner

Signature of Spouse

Date



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LEAD BASE PAINT CONCERNS

MUST sign if your home was built before 1978

Housing built before 1978 may contain lead based paint. Lead paint dust, chips, and contaminated soil can be harmful to young children and pregnant women if safe practices are not followed.

We have safety precautions in place to keep volunteers and homeowners as safe as possible in the presence of lead. We will also test your home for lead presence to give us the best possible data.

Volunteers are advised of the following safety steps regarding lead based paint:

1. Wet down the siding with a garden hose prior to any scraping (this helps to eliminate any airborne paint dust)
2. Wear respiratory protection (masks) provided by Paint the Town any time you are disturbing existing paint (like scraping, sanding, or using a wire brush).
3. Place plastic drop cloths under each area of the home that you are prepping. When scraping, any paint chips from the wall should be collected in the drop cloths and disposed of in the provided trash bags and not left in the soil surrounding the home.
4. Tie off the trash bags when finished and double bag the debris. Please separate from regular trash left on the curb for collection.

IMPORTANT: If you have young children or pregnant women living in or visiting your home at the time of the prep work or painting, please ensure that they are away from the work being done while the old paint is being disturbed. Please notify the volunteer team leader if you have a pregnant woman or young children staying with you.

This form must be signed for your home to be eligible for painting through Paint the Town if your home was built before 1978.

In consideration of the opportunity afforded me to have my house painted through Paint the Town on a voluntary basis, I hereby waive any rights or case of action arising as a result of my or my family's participation in said project from which any liability may or could occur against Paint the Town officers and directors collectively or individually, event sponsors, donors, or homeowners. Without limiting the generality of the foregoing, I agree that this waiver shall include any rights or causes of action resulting from personal injury to me or my family members sustained in connection with Paint the Town.

Homeowner Signature

Date

Spouse Signature

Date



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Paint the Town

Frequently Asked Questions (keep for your records)



Q: What are the selection procedure for Paint the Town candidates?

A: Upon receiving applications, Paint the Town committee reviews them for completeness and income qualification. Each homeowner's circumstances are considered on a case-by-case basis. Homes are chosen for evaluation, and a Paint the Town Evaluator assesses the structure's need for paint and repairs. The homeowner(s) must be present to meet with the Paint the Town Evaluator (those chosen will be contacted with further information). Having your home evaluated does not guarantee that you'll have your home painted – this is part of the application process. Once the evaluations have been completed, homes and teams are selected and matched.

Q: What are the income qualifications?

A: Household monthly income must not exceed the following income:

Household Size	1	2	3	4	5	6
Monthly Income	\$2,656	\$3,038	\$3,419	\$3,794	\$4,100	\$4,406

Q: I am filling out the Candidate Application. What qualifies as a disability?

A: The U.S. Department of Housing and Urban Development (HUD) provides specific definitions for a disabled household and for a person with a disability: A person with a disability is defined as an individual who: has a disability as defined in Section 223 of the Social Security Act; or is determined to have a physical, mental, or emotional impairment which is: • expected to be of long, continued and indefinite duration; AND • substantially impedes his or her ability to live independently; AND • is of such a nature that such ability could be improved by more suitable housing conditions; or • has a developmental disability as defined in Section 102 of the Developmental Disabilities Assistance and Bill of Rights Act.

Q: My home does not need to be painted, but my shed does. Can I qualify for Paint the Town?

A: Probably not. To qualify for Paint the Town, your home must be in need of paint. Your home is evaluated and prioritized based on its need for paint, not the needs of outbuildings, garages, or fences. Our volunteer teams are only required to paint the exterior of your home, so you would not qualify for the program if your home does not need to be painted.

Q: My bathroom needs to be painted. Could a volunteer team help me with that?

A: No. Volunteer teams are only required to paint the exterior of your home. For liability reasons, they do not complete home maintenance projects.

Q: Will I get to choose what color my house is painted?

A: If your home is selected for evaluation, our Paint Evaluator will visit with you and show you our color palette. Based on his experience and your home's current color, they will recommend certain paint. (Please note that we only require volunteers to apply one coat of paint, so our Evaluator doesn't often recommend broad color changes.) We will obtain your approval before proceeding.

Q: I live outside of Staples. Do I qualify for Paint the Town?

A: Paint The Town serves residents in the City of Staples. Homes in other communities do not qualify at this time.

Q: When will I find out if I have been chosen for Paint the Town?

A: All applicants will be notified whether or not they have been chosen for this year's project by August 1, 2017.

Q: I have been chosen for Paint the Town and now I have questions about the project (when my team is coming, how long it will take them, etc.).

A: Please contact your team captain to ask about the specifics of your project. Each team has their own timeline for the project based on their volunteer availability. You will receive their contact information with your notice of acceptance.

Q: How can I support Paint the Town?

A: You may support the program by making a contribution (small or large) to the SEDA ~ Paint the Town. Your donation will help cover the cost of paint and materials.



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